

To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 16 November 2021 at 2.00 pm

Council Chamber - County Hall, New Road, Oxford OX1 1ND

Please note that Council meetings are currently taking place in-person (not virtually) with Covid precautions at the venue. Meetings will continue to be live-streamed and those who wish to view them are strongly encouraged to do so online to minimise the risk of Covid-19 infection.

If you wish to view proceedings, please click on this [Live Stream Link](#) However, that will not allow you to participate in the meeting.

If you still wish to attend this meeting in person, you must contact the Committee Officer by 9am four working days before the meeting and they will advise if you can be accommodated at this meeting and of the detailed Covid-19 safety requirements for all attendees.

Please note that in line with current government guidance *all* attendees are strongly encouraged to take a lateral flow test in advance of the meeting.



Yvonne Rees
Chief Executive

November 2021

Committee Officer: **Colm Ó Caomhánaigh**
Tel: 07393 001096; E-Mail:
colm.ocaomhanaigh@oxfordshire.gov.uk

Membership

Councillors

Liz Leffman	Leader of the Council
Liz Brighthouse OBE	Deputy Leader of the Council
Glynis Phillips	Cabinet Member for Corporate Services
Neil Fawcett	Cabinet Member for Community Services & Safety
Dr Pete Sudbury	Cabinet Member for Climate Change Delivery & Environment
Tim Bearder	Cabinet Member for Highways Management
Duncan Enright	Cabinet Member for Travel & Development Strategy
Calum Miller	Cabinet Member for Finance
Jenny Hannaby	Cabinet Member for Adult Social Care
Mark Lygo	Cabinet Member for Public Health & Equality

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 21 December 2021

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes (Pages 1 - 14)

To approve the minutes of the meeting held on 19 October 2021 (CA3) and to receive information arising from them.

4. Questions from County Councillors (Pages 15 - 16)

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

Currently council meetings are taking place in-person (not virtually) with Covid safety procedures operating in the venues. However, members of the public who wish to speak at this meeting can attend the meeting 'virtually' through an online connection. While you can ask to attend the meeting in person, you are strongly encouraged to attend 'virtually' to minimise the risk of Covid-19 infection.

Please also note that in line with current government guidance all attendees are strongly encouraged to take a lateral flow test in advance of the meeting.

Normally requests to speak at this public meeting are required by 9 am on the day preceding the published date of the meeting. However, during the current situation and to facilitate these new arrangements we are asking that requests to speak are submitted by no later than 9am four working days before the meeting i.e. 9 am on Wednesday 10 November 2021. Requests to speak should be sent to

colm.ocaomhanaigh@oxfordshire.gov.uk. You will be contacted by the officer regarding the arrangements for speaking.

If you ask to attend in person, the officer will also advise you regarding Covid-19 safety at the meeting. If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

6. Business Management & Monitoring Report - September 2021 (Pages 17 - 118)

Cabinet Member: Cabinet Member for Finance

Forward Plan Ref: 2021/103

Contact: Louise Tustian, Head of Insight & Corporate Programmes Tel: 07741 607452/
Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163

Report by Corporate Director Customers & Organisational Development and Director of Finance (**CA6**).

This report presents September/Quarter two 2021 performance, risk and finance position for the Council.

Cabinet is RECOMMENDED

- a) to note the September/Quarter two business management and monitoring report.
- b) to note virements set out in Annex C-2c

7. Treasury Management Mid-Term Review (Pages 119 - 136)

Cabinet Member: Finance

Forward Plan Ref: 2021/102

Contact: Tim Chapple, Treasury Manager Tel: 07917 262935

Report by Director of Finance (**CA7**).

The report sets out the Treasury Management activity undertaken in the first half of the financial year 2021/22 in compliance with the CIPFA Code of Practice. The report includes Debt and Investment activity, Prudential Indicator monitoring and forecast interest receivable and payable for the financial year.

Cabinet is RECOMMENDED to

- a) endorse the report, and
- b) recommend Council to endorse the Council's Mid-Term Treasury Management Review 2021/22.

8. Climate Action Programme Update and Annual Greenhouse Gas Report 2020/21 (Pages 137 - 162)

Cabinet Member: Climate Change Delivery & Environment

Forward Plan Ref: 2021/081

Contact: Sarah Gilbert, Climate Action Team Leader Tel: 07867 467797

Report by Corporate Director for Environment & Place (**CA8**).

The Greenhouse Gas Emissions 2020/2021 report is an annual report on the council's operational greenhouse gas emissions and progress towards the target of net zero by 2030. This report covers the financial year 2020-2021 and the period of greatest operational COVID impact.

The Cabinet is RECOMMENDED to approve the Greenhouse Gas Emissions report for 2020/2021 for publication on the County Council website, set out in Appendix 1.

9. Sustainable Warmth Fund (SWF) (Pages 163 - 168)

Cabinet Member: Climate Change Delivery & Environment

Forward Plan Ref: 2021/166

Contact: Sarah Gilbert, Climate Action Team Leader Tel: 07867 467797

Report by Assistant Director Strategic Infrastructure & Planning (**CA9**).

Oxfordshire has applied to central government for a grant of £3.37M from the Sustainable Warmth Fund. This money will provide energy-saving home retrofit measures for those most in need and unable to pay.

The Cabinet is RECOMMENDED to

- (a) endorse the submission of a funding bid to support retrofit of homes in fuel poverty within Oxfordshire under the Sustainable Warmth Fund (SWF).**
- (b) delegate authority to the Corporate Director Environment and Place in consultation with S151 Officer and Cabinet Member for Climate Change Delivery and Environment to review and conclude legal agreements should the application be successful.**

10. Local Aggregates Assessment 2020 and 2021 (Pages 169 - 346)

Cabinet Member: Climate Change Delivery & Environment

Forward Plan Ref: 2021/155

Contact: Charlotte Simms, MWLP Principal Planner Tel: 07741 607726

Report by Corporate Director Environment & Place (**CA10**).

Under the National Planning Policy Framework, July 2021 (NPPF), mineral planning authorities should prepare an annual Local Aggregate Assessment (LAA). The NPPF states that the LAA should 'forecast future demand, based on a rolling average of 10 years' sales data and other relevant information, and an assessment of all supply options.'

The Cabinet is **RECOMMENDED** to

- a) **approve the Local Aggregates Assessment for 2020 (LAA2020) and the Local Aggregates Assessment for 2021 (LAA2021) presented herewith;**
- b) **authorise the Corporate Director Environment and Place in consultation with the Cabinet Member for Climate Change Delivery and Environment to make any revisions and publish the Oxfordshire Local Aggregate Assessment 2020 and the Oxfordshire Local Aggregate Assessment 2021 on the Council website.**

11. A4095/B4100 Banbury Road Roundabout - Preferred Options and In Principle Use of Statutory Powers (Pages 347 - 536)

Cabinet Member: Travel & Development Strategy

Forward Plan Ref: 2021/108

Contact: Mohammed Ilyas, Programme Lead Tel: 07712 110046

Report by Corporate Director Environment & Place (**CA11**).

This report seeks approval to progress with a junction capacity and sustainable transport improvements project at the A4095 / B4100 Banbury Road roundabout in Bicester. Bicester is a key area for economic and housing growth in Cherwell and Oxfordshire, with approximately 10,000 new homes and 138.5 ha of employment land supported by the Cherwell Local Plan 2011-2031 (Local Plan). Banbury Road roundabout junction improvements will facilitate housing and support North West Bicester's allocation of 6,000 houses and boost economic growth. There are many other strategic infrastructure projects planned to be delivered by 31st March 2023 in Bicester. This project is expected to be complete by February 2023.

The Cabinet is **RECOMMENDED** to:

- a) **approve the hybrid design option (see Annex A) and approve progression into Design and Procurement Stage 2 of the project.**
- b) **approve in principle the use of The Oxfordshire County Council (Banbury Road Roundabout) Compulsory Purchase Order 202[x] in parallel with negotiations for private acquisition, with such powers of compulsory purchase used only as a matter of last resort. If Compulsory Purchase Order (CPO) is required to deliver the project, we will seek further approval, subject to the scheme meeting all CPO requirements and the paper will be brought back to Cabinet, once the necessary approval has been sought, including public engagement on preferred options and submission of a planning application for the scheme.**

12. Banbury Regeneration - Tramway Road Improvements In Principle use of Statutory Powers (Pages 537 - 568)

Cabinet Member: Travel & Development Strategy

Forward Plan Ref: 2021/107

Contact: Mohammed Ilyas, Programme Lead Tel: 07712 110046

Report by Corporate Director Environment & Place (**CA12**).

The Banbury Regeneration - Tramway Road Improvements will deliver a new bus and taxi link past the railway station and into the town centre, as well as a new access to Network Rail West Car Park, variable message signing to indicate spare car park capacity to direct drivers to the east or west station car parks and improvements to pedestrian access.

The Cabinet is RECOMMENDED to:

- a) **approve the update design layout (Annex A – Option D) and approve progression of the layout into Design and Procurement Stage 2 of the project;**
- b) **approve in principle the use of The Oxfordshire County Council (Banbury Regeneration – Tramway Road Improvements) Compulsory Purchase Order 202[x] in parallel with negotiations for private acquisition, with such powers of compulsory purchase used only as a matter of last resort. If Compulsory Purchase Order (CPO) is required to deliver the project, we will seek further approval, subject to the scheme meeting all CPO requirements and the paper will be brought back to Cabinet, once the necessary approval has been sought, including public engagement on preferred options and submission of a planning application for the scheme;**
- c) **approve the preparation of The Oxfordshire County Council Banbury Regeneration - Tramway Road Improvements (Classified Road) Side Roads Order 202[x] (or multiple Side Roads Orders as may be necessary) to enable the stopping-up, diversion, alteration, improvement and creation of new lengths of highway or reclassification of existing highways. This includes the stopping up of private means of access as necessary where the Project design necessitates. Formal approval for the making of Side Roads Order(s) will be reported to Cabinet, and necessary approval sought, following public engagement on preferred options and submission of a planning application for the Project.**

13. Forward Plan and Future Business (Pages 569 - 572)

Cabinet Member: All

Contact Officer: Alison Bartlett, Democratic Support Officer Tel: 07741 607515

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA13**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.

